



Head Of Mobilization (m/f)

Ref.Nr: MPI DE HR-2018-002492

Firma: Meeting Point International GmbH

Meeting Point International is a part of the FTI Group, the third largest Travel Operator in Germany and Europe. We are a worldwide company providing destination management services for travel professionals. Current destinations we operate within include, popular Mediterranean holiday hot-spots such as; The Canaries, Spain, Greece, Turkey, Portugal, Italy and Cyprus, further afield resorts such as Azores, Egypt, Morocco, Tunisia and Lebanon, and long-haul destinations such as USA, the Caribbean, Thailand, the UAE and Oman.

Ihre Aufgaben:

Resource mobilization refers to all activities involved in securing new and additional resources for MPI. As the head of Mobilization you are responsible for making better use of and maximizing the existing resources. The Incumbent should pay attention to the development of competences which are particularly relevant to mobilizing human resources.

- Provide training and monitors flow and quality of work to assure proper delivery of service in scope
- Oversee and support as required due diligence and mobilization projects, capturing salient points for escalation where there are gaps and identification of process to be documented
- Assess competency of transferring staff (or staff to be recruited) in line with defined activities and tasks in scope
- To lead the development of the mobilization plans, which reflects the vision of the MPI scope and agreed processes
- Identify and document all follow up actions arising from the mobilization activity and allocate to appropriate person to be actioned
- Oversee and support as required due diligence and mobilization projects, capturing gaps and identify of process to be documented in the MPI guide
- Models and fosters behaviour that establishes a culture that values the staff/volunteer partnership, and is consistent with the values, goals, and objectives of the MPI to create an atmosphere of trust, cooperation, accountability, empowerment, and dedication to the mission

Ihr Profil:

- Bachelor degree in Hotel Management, Human Resources or equivalent
- Proficiency in English ,German and any other language is a plus
- Proven relationship building, persuasion and influence skills
- Competent with the use of all Microsoft packages, with the ability to produce own documentation, financial spreadsheets and reports
- Effective and competent presenter and communicator at all levels
- Dedicated to meet and exceed the expectations
- A good working knowledge of Health & Safety

We offer:

More than just a place to work as our employees are very important to us as a person. Besides classical benefits such as company pension and a monthly transportation allowance, we also look after your culinary well-being. In our 950m2 Kairaba Lounge, you can enjoy appetising food ranging from breakfast to after work drinks and snacks at attractive staff rates, with a magnificent view over the Alps. Moreover we are aware of what counts in the stressful 21st century: the work- life balance. That is why we entitle every employee to 30 days of vacation so that you can take a break from everyday life, take advantage of your employee travel discount (25%-50% depending on duration of employment) and continue enjoying working with us. Curious?

We are looking forward to receiving your informative job application written in English via our online application form. Only applications received via our online application form will be considered. Unfortunately, applications received via e-mail or post will not be processed and included in our recruitment procedure. Original documents cannot be returned.



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Meeting Point International

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